

MANAGER CHECK LIST - Visual proof of Drivers License or State I.D. YES  NO  ADDRESS \_\_\_\_\_  
 IN THE EVENT OF CO-TENANT'S OTHER THAN SPOUSE, USE SEPARATE FORMS FOR EACH APPLICANT.

APPLICANT'S Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_  
 SPOUSE'S Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_

Apartment to be occupied by: \_\_\_\_\_ Do you have Pets? YES  NO  Type of pet: \_\_\_\_\_ Breed: \_\_\_\_\_ Weight of pet: \_\_\_\_\_  
 Persons \_\_\_\_\_ (Keeping of pets requires a deposit and owner's consent)

**PART 1 RESIDENCE HISTORY**

Applicants Present Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Name of Present Mortgage Co \_\_\_\_\_ Management Co. \_\_\_\_\_ Apartment Complex \_\_\_\_\_ Landlord \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
 Contact/Agent/Owners Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

**PART 2 PREVIOUS RESIDENCE HISTORY**

APPLICANT'S Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates \_\_\_\_\_ Phone \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
 Previous Mortgage Co. \_\_\_\_\_ Mngment Co. \_\_\_\_\_ Apt. Complex \_\_\_\_\_ Landlord \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Previous Contact/Agent/Owner Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_

SPOUSE'S Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates \_\_\_\_\_ Phone \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
 Previous Mortgage Co. \_\_\_\_\_ Mngment Co. \_\_\_\_\_ Apt. Complex \_\_\_\_\_ Landlord \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Previous Contact/Agent/Owner Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_

**PART 3 EMPLOYMENT HISTORY**

APPLICANT Employed By	Monthly Salary	Supervisor's Name	Dates	Phone	Monthly Payment
Address _____ City _____ State _____ Zip _____	State _____ Zip _____	Phone _____	From _____ To _____	Occupation/Department _____	
APPLICANT Previous Employment	Monthly Salary	Supervisor's Name	Dates	Occupation/Department	
Address _____ City _____ State _____ Zip _____	State _____ Zip _____	Phone _____	From _____ To _____	Occupation/Department _____	
SPOUSE Employment by	Monthly Salary	Supervisor's Name	Dates	Occupation/Department	
Address _____ City _____ State _____ Zip _____	State _____ Zip _____	Phone _____	From _____ To _____	Occupation/Department _____	

ADDITIONAL INCOME such as child support, alimony or separate maintenance need not be disclosed unless such additional income is to be included for qualification hereunder. Amount \$ \_\_\_\_\_ per Source \_\_\_\_\_

**PART 4 CREDIT & LOAN REFERENCES**

Auto #1 ( Make & Model) \_\_\_\_\_ License Plate \_\_\_\_\_ State \_\_\_\_\_ Car Payment made to \_\_\_\_\_ Address \_\_\_\_\_ Monthly Payment \_\_\_\_\_  
 Other Vehicles ( Boats, Vans, Motorcycles, R.V., etc.) Make, Model, & License Plate \_\_\_\_\_  
 Loans, Charge Accounts & Credit Cards owed to \_\_\_\_\_ Account # \_\_\_\_\_ Address \_\_\_\_\_ Total Debit \_\_\_\_\_ Monthly Payment \_\_\_\_\_  
 Bank or Savings & Loan \_\_\_\_\_ Account # \_\_\_\_\_ Address \_\_\_\_\_ Checking Acct. # \_\_\_\_\_  
 Bank or Savings & Loan \_\_\_\_\_ Account # \_\_\_\_\_ Address \_\_\_\_\_ Savings Acct. # \_\_\_\_\_

**PART 5 IMPORTANT INFORMATION**

Name of APPLICANT'S nearest relative \_\_\_\_\_ Relationship \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Name of SPOUSE'S nearest relative \_\_\_\_\_ Relationship \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Personal Reference \_\_\_\_\_ Relationship \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE? YES  NO**   
**HAVE YOU EVER BEEN CONVICTED OF ANY CRIME INVOLVING THE POSSESSION, USE, SALE OR MANUFACTURE OF ILLEGAL DRUGS? YES  NO**

In compliance with the fair credit reporting laws, you are advised that a screening will be conducted regarding the information listed on this application. By signing this application, you authorize American Property Management, Inc., whose address is 1704 Regal Ave, Boise, ID 83704, to obtain credit reports, rental and employment verification, bank information and character information as necessary. Statements are true and complete. False, fraudulent or misleading information may be grounds for denial of tenancy or subsequent eviction. A NON-REFUNDABLE PROCESSING FEE OF \$50.00 per individual, or \$65.00 for a married couple applies. Applicant understands that he/she/they acquires no rights to the rental property until a holding deposit in the amount specified for property has been paid. If this applicant is not accepted, the holding deposit will be refunded within 21 days. If the application is accepted and applicant chooses not to occupy the unit being held, applicant forfeits the holding deposit and no portion of it shall be returned.

Applicant signed \_\_\_\_\_ Dated \_\_\_\_\_ Applicant signed \_\_\_\_\_ Dated \_\_\_\_\_  
 Agent signed \_\_\_\_\_ Dated \_\_\_\_\_



AMERICAN PROPERTY MANAGEMENT, INC.